



## BARBARA E. KERR FOUNDATION GRANT

Its purpose is for RCTA members to develop projects in the areas of visual and performing arts or community service. Grants of up to \$500 will be awarded this year for those projects and activities.

### TIMELINE 2018-2019

<u>DATE</u>	<u>TASK</u>
10/25/18	Email application to all certificated staff members
10/25/18	Application available on the <a href="http://www.rcta.org">www.rcta.org</a>
11/9/18	Grant Applications are due at the RCTA office by 4:00 p.m. on November 9, 2018.
12/5/18-12/7/18	Committee meets to choose grant recipients
12/11/18	Approval by RCTA Executive Board
12/12/18	Send invitation to Barbara Kerr to present checks at Dec, 18, 2018 Rep Council meeting.
12/12/18	Notify all applicants by letter to come to Rep Council on Dec. 18, 2018.
12/18/18	Check presentations at Rep Council on December 18, 2018
5/3/19	Reports of projects due at the RCTA office by May 3, 2019.
5/6/19	Reminder letters to recipients who have not turned in project report
5/13/19 - 5/17/19	Committee meets to review project reports